

Alex Udowenko

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EDUCATION

2015 TEMPLE UNIVERSITY *B.A in Journalism*

SKILLS & PROGRAM EXPERIENCE

- Organization/ curation
- Writing/ copy-editing/ publishing
- Social media and brand cultivation
- Clientele correspondance
- Meeting and setting deadlines
- Leading and working on teams
- Wordpress and website management
- Adobe Suite
- Microsoft Office Suite
- Quick decision making

WORK EXPERIENCE

2009- **ALEX UDOWENKO PHOTOGRAPHY** *Freelance Photographer/Videographer*

PRESENT +published in both hyper local and national outlets
+cover commercial and non-profit events
+effectively communicate with clients to best assess their vision/expectations
+create photo/video packages in a timely manner

2019- **HEALING ARTS COMMUNITY ACUPUNCTURE** *Office Manager*

2020 +Operate Rittenhouse's busiest acupuncture clinic
+Responsible for ordering supplies and scheduling
+Create and make bi-weekly social media posts and bi-monthly newsletters

2018- **MODERN GENERAL** *Assistant Manager, Bartender/Barista*

2019 +in charge of schedule creation and inventory checks
+complete weekly orders with suppliers
+work with a large team to deliver an optimal brunch dining experience
+keeping an organized efficient work space to best optimize work flow

2018- **ENLIVEN PLANTERS** *Seasonal Planter*

2018 +deliver and create beautiful subscription planter arrangements in the Philly-area and suburbs
+drive and operate a large truck to fulfill deliveries
+maintain and water nursery during down times
+finish larger installs on city roof decks and small businesses

2017- **RES IPSA** *Server/Barista*

2018 +fostered an intimate fine dining experience at one of Bon Appétit Magazine's top 50 new restaurants of 2017
+Developed ability to float between job duties to maintain the fast pace necessary for busiest shifts
+Maintain and balance cash drawer

2010- **CHRISTOPHER ALEXANDRA PHOTOGRAPHY** *Wedding Photo/Videographer*

2017 +lead a small team of photographer/videographers to fully capture client's special moments

references by request